



City of Beaverton
ALARM PERMIT RENEWAL FORM
POLICE ALARM UNIT
P.O. BOX 4755
BEAVERTON, OR 97076-4755
503-526-2525

FOR OFFICIAL USE ONLY

Date Received _____

Amount Received _____

Name - _____

Alarm Permit No - _____

Address - _____

____ Please check here if your information is the same as the previous year.

Your current alarm permit will expire in 30 days. Payment is due by the first day of your renewal period. Please complete and return this form along with your applicable permit fee. If you have questions or no longer have an active alarm system, please contact the Alarm Coordinator at 503-526-2525. Your quick response is appreciated.

ALARM RENEWAL FEES

- \$15 Residential
- \$20 Business/Other
- Exempt/Waived (Residential users age 65 and over* or Government/Public Agency)

Checks (payable to the City of Beaverton), credit card payments, and cash (in person) are accepted.

ALARM USER INFORMATION (Please list responsible person for residence or business/agency.)

Name	Primary Phone Number	*Date of Birth (for senior residential waiver)
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ALARM COMPANY INFORMATION (If applicable)

Alarm Installer/Repair Service Company _____

Alarm Monitoring Company _____

EMERGENCY CONTACTS (In the event of an alarm, who can be contacted with keys?) List two in addition to Alarm User.

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Name #1	Cell Phone	Home Phone	Work Phone
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Name #2	Cell Phone	Home Phone	Work Phone
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INSTRUCTIONS FOR RESPONDING OFFICERS: (e.g., a dog residing at the location, video camera, etc.)

PROTECTIVE SWEEP AUTHORIZATION: You may change your decision at any time by completing a new form. A protective sweep is a visual inspection inside a home or business by law enforcement personnel when an alarm is activated, the building is unsecured or shows signs of forcible entry, and no responsible person is immediately available to give or refuse consent for the officer to enter. **Please indicate your choice below. (Making a selection is mandatory. Failure to select one will designate your property as "does not consent" for protective sweeps.)**

I DO give consent for law enforcement to conduct protective sweeps when responding to alarm events at my location.

I DO NOT give consent for protective sweeps. I understand without additional details of a crime in progress, or without a responsible person immediately available to provide consent to enter, law enforcement will not conduct a protective sweep when responding to alarm events at my location.

Authorized Signature _____

Date _____



CITY OF BEAVERTON'S ALARM ORDINANCE

The purpose of the City of Beaverton's Alarm Ordinance is to reduce the number of false alarms the police department receives. Currently, more than 85 percent of all burglar and robbery alarms are false. Since police personnel respond to each alarm, a great deal of time and money is being spent needlessly. It is important we reduce the number of false alarms so police will have time to perform other necessary services.

Alarms are a good crime prevention tool and we encourage their use. Your help in reducing the number of false alarms is appreciated. The Alarm Ordinance is posted on the City of Beaverton's website, BeavertonOregon.Gov/Your Government/City Code. If you have questions concerning the Alarm Ordinance or application, please contact the Alarm Coordinator's office at 503-526-2525.

Alarm permits must be renewed each year. Every alarm user (whether or not the system is monitored by an alarm company) must complete a renewal form. The renewal fee is \$15 for residential permits and \$20 for business permits. Seniors 65 and over (in a residence), and government/public agencies are exempt from the permit fees.

HOW TO RENEW YOUR ALARM PERMIT

Renewal forms may be sent by standard mail or delivered in person. The department accepts checks, credit card payments (by phone or in person), and cash (in person only). Please send your completed application along with the permit fee to:

By Mail:

City of Beaverton
Police Alarm Unit
P.O. Box 4755
Beaverton, OR 97076-4755

In Person:

Beaverton Police Department
Police Administration, 2nd Floor
4755 SW Griffith Drive
Beaverton, OR 97005

FALSE ALARM FEES IN A CALENDAR YEAR

Two false alarms are allowed each calendar year without penalty.

First false alarm	No charge
Second false alarm	No charge
Third false alarm	\$ 75
Fourth false alarm	\$ 75
Fifth thru tenth false alarm	\$150 each
Each additional alarm	\$200 each

NOTE: A power outage, low battery signal, or loss of telephone service may activate a false alarm. Make sure your alarm company can reach you or your emergency contact during these types of instances, as they are not a valid reason for an appeal. Please refer to the Alarm Ordinance for more information about the appeal process.

Failure to take corrective measure(s) on an alarm system issue is subject to a \$100 fee. Failure to pay false alarm fees within 15 days of the notice date may result in action that includes the user's account being turned over to a collections agency and/or issuance of a civil infraction notice.

DELINQUENCY CHARGE

A \$25 delinquency fee will be assessed:

1. If an alarm user fails to renew a permit within 15 days following the date of the expiration of the permit.
2. If an alarm user fails to report a change in any of the information provided on the permit form within 15 days following the change. (Please notify us if your contact information has changed, such as a new phone number or emergency contact. Or, in the case of a business, a change in personnel listed as a contact.)

