



## The Beaverton Police Department invites applications for: Victim Advocate Volunteers

### About the Victim Advocate Volunteer position:

Beaverton Police Department Victim Advocate volunteers provide services for victims of crime in the City of Beaverton. Victim Advocates sign up for on-call shifts and during those shifts will be available to respond along with Beaverton Police Officers and/or Detectives to incidents of domestic violence and other crimes where victims are present (primarily domestic violence, but can include any crime other than sexual assault).

### Essential Functions:

- Advocates are available to take up to 2 on-call shifts per month (24 hour shifts) to provide team coverage 24 hours per day, 7 days per week (including weekends and holidays) to be called out to the scene of an incident and offer supportive advocacy, information, and resource referrals for victims of crime (on-call time is not at the police department, and can be at your home, work, or other location in/around Beaverton)
- Advocates offer emotional support and crisis intervention
- Advocates answer questions and provide explanations of the criminal justice system and arrest procedures
- Advocates engage in safety planning and problem solving assistance with victims
- Advocates provide information on community referrals and resources available to victims of crime
- Advocates offer information on trauma, domestic violence, stalking, and self-care
- Advocates provide information on protective orders
- Advocates encourage and empower victims to make their own decisions and choices
- Advocates work closely with Beaverton Police Department Officers and/or Detectives, and the Beaverton Police Department Victim Services Coordinator
- In addition to being on-call, Advocates have the opportunity to assist with Emergency Services, Victim Self-Defense classes, community outreach and awareness events, and other occasional projects

### To qualify, applicants must:

- Be at least 21 years of age
- Successfully pass law enforcement background investigation process
- Have a valid driver's license and a reliable insured vehicle to use during on-call shifts
- Have a working cell phone to use during on-call shifts
- Have some form of navigation system (GPS, smart phone, etc.)
- Have a personal email account, and be able to navigate basic websites
- Be able to take up to 2 on-call shifts per month. Each shift is 24 hrs. – 12:00 AM-11:59 PM
- Successfully pass a drug screen
- Be able to attend all dates and successfully complete the 2022 Victim Advocate Training Academy
- Be able to attend required monthly Victim Advocate meetings (3<sup>rd</sup> Tuesday evening of each month, 6:30 PM-8:30 PM)
- Be willing to make minimum one year commitment to the Victim Advocate program
- Have the ability to respond in a timely manner (within 20 minutes) to various locations in the City of Beaverton
- Possess effective verbal and written communication skills
- Understand boundaries with victims and be able to maintain victim confidentiality
- Be able to make appropriate decisions independently in ever changing situations while following specific policies and procedures



**Preferred experience in any of the following, but not required, includes:**

- An understanding of trauma
- Crisis intervention skills and experience
- Understanding of victims' rights, victims' issues, and the criminal justice system
- Experience working with a law enforcement agency
- Understanding of the complex dynamics of domestic violence
- Experience with being on-call

**Physical Requirements:**

- This position requires the ability to drive oneself and respond to various locations (single family homes, apartments, businesses, the police department, outdoor sites, etc.) within the city of Beaverton, during daytime and nighttime hours, which may include going up and down stairs, bending, crouching, sitting or standing for long periods of time, moving quickly, listening in noisy and/or distracting environments, and adapting to a variety of unpredictable situations that may arise

Applications are available on the Beaverton Police Department website. Interviews and backgrounds will take place as applications are submitted.

If selected, applicants will attend the in-house Beaverton Police Department Victim Advocate Academy and receive more than 40 hours of training in victim advocacy, trauma, crisis response, domestic violence, working with law enforcement during an investigation, the criminal justice system, program policies and procedures, and various other topics.

Applicants must successfully complete all training dates, fingerprinting, a police ride along, and a Criminal Justice Information System (CJIS) test before final acceptance to the Victim Advocate volunteer team.

Questions about the Victim Advocate Volunteer Program and Training Academy can be directed to Hannah Geist, Volunteer Coordinator at 503.526.2564 or [hgeist@beavertonoregon.gov](mailto:hgeist@beavertonoregon.gov) or to Sergeant Shawn Kramer, Community Services Division Sergeant at 503.526.2382 or [skramer@beavertonoregon.gov](mailto:skramer@beavertonoregon.gov).

Bi-lingual and diverse applicants are encouraged to apply.